



Box 1206
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June 26, 2020

Dear OBE, SMS, SCI, Dugald and Hazelridge School Families,

As indicated last week, Sunrise School Division has been actively planning for the 2020-2021 school year and what that may look like for staff, students, and families. Our aim is to have all students at school as often as we can safely do so. We are prepared for three possible scenarios:

- all students able to attend school every day
- all students able to attend school but in small groups and on a rotational basis
- no students able to attend as in-school classes suspended; remote learning for all students

The provincial government has now shared the date for the first day of school. Yesterday afternoon, they also shared preliminary guidelines for students' return to school in the fall. The division is communicating what we have already planned at this point in time so that families can best prepare over the summer months. We will also look at the new guidelines, incorporate this new information, and communicate any other adjustments prior to school start-up. We are sharing our existing plan knowing that everything is subject to change.

Our preliminary plan below is predicated on the **current** health directives in place regarding social distancing. This plan addresses partial attendance for students but is flexible enough to accommodate frequency of attendance and group size of students attending as health directives change.

The start of the school year is September 2nd for staff, and September 8th for students.

- All teachers will be on site for the start of the school year on September 2, 2020.
- Secretarial staff will be working on site beginning August 24, 2020.
- Educational assistants will report to work on September 4, 2020.
- Bus drivers will report to work on September 8, 2020.
- Individual conferences with each student will not occur at the beginning of this school year. Students will begin regular attendance in classes according to the assigned schedule starting on September 8, 2020 as outlined below.

As of this moment, the division will not be able to accommodate all students in school all day every day. There will be an assigned schedule for in-person instruction for each student on a rotational basis.

- In-person instruction for students will take place every other day on an assigned schedule.
- In-person instruction will take place between 9:00 a.m. and 1:00 p.m. each day.
- The remainder of each school day will be used by teachers to connect remotely with those students who were not in attendance on that day as required.
- Families who choose not to send their child(ren) to attend in-school classes will be provided with some format of remote learning opportunities.
- The assigned schedule will be alphabetical by last name to keep families attending on the same day and to assist with the arrangement of child care for younger students.
- Transportation on school buses must also follow health directives that have just been shared with school divisions yesterday. We will do our best to develop a plan that allows us to safely transport as many students as possible while following these directives.



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The assigned schedule for the start of the school year will look as follows:

Time:	DAY 1	DAY 2	DAY 3	DAY 4	DAY 5	DAY 6
9:00-1:00	In-Person (A-K)	In-Person (L-Z)	In-Person (A-K)	In-Person (L-Z)	In-Person (A-K)	In-Person (L-Z)
1:00-2:00	LUNCH					
2:00 - 3:30	Remote (L-Z)	Remote (A-K)	Remote (L-Z)	Remote (A-K)	Remote (L-Z)	Remote (A-K)

Should the children in your home have different last names, the school will work with you to decide whether odd days or even days will be the assigned schedule for attendance. The school may also need to make some exceptions in order to best balance the number of students attending on any given day. We have attached the divisional calendar to help align the plan for your child(ren) with the 6-day cycle used in our schools.

Each school in the division will follow the social distance directive of remaining 2 metres apart in all locations. Each school in the division will ensure that hand sanitizer is available at entrances to the building and in high traffic access points within the building. No person, including students and staff shall attend if they are ill. Any required signage will be posted at all sites.

As health directives change, procedures will be created and shared in order to keep staff and students safe while attending. Safety guidelines for all courses that use shared equipment, that may require close proximity, or that are community-based will be developed and shared with all staff and students. Technology devices will be sanitized after every different user.

Most importantly, lots can change over the summer months, so we would encourage all families to check the division website (www.sunrisesd.ca) periodically for any updates based on new health directives that may be announced in the months of July and August. Once again, our aim is to have all students at school as often as we can safely do so.

The division offices are open Monday to Thursday all summer between the hours of 8:30 a.m. and 4:00 p.m. and divisional staff can be reached by calling (204) 268-6500 or e-mailing staff directly.

Once again, we are planning based upon our current reality, but will be ready to face greater or fewer restrictions if needed. Stay safe, stay well, and don't hesitate to call or e-mail with any questions or concerns.

Thank you,

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